



# Commissioners' Agenda Action Sheet

**Meeting Date:** February 11, 2025  
**Subject:** Contract Amendment No. 1 with Apollo Mechanical Contractors for the Purchase and Installation of Five HVAC Units  
**Presenter:** N/A  
**Prepared By:** Tim Markham  
**Reviewed By:** Tim Markham

**PA Review:**                    **Approved:** Yes                    **Denied:** No                    **N/A:** No  
*(If denied, include reasoning)*

**Type of Agenda Item:** Consent Agenda

**Summary / Background Information**

Benton Franklin Juvenile entered into contract with Apollo Mechanical Contractors on August 13th, 2024, for the purchase and installation of five HVAC units per Benton County Resolution No. 2024-0590 and Franklin County Resolution No. 2024-223.

The purpose of Amendment No. 1 is to amend section 7 "Duration of Contract" to extend the contract expiration date to May 31st, 2025, to allow for the completion of the installation.

The attached contract Amendment No. 1 shall commence on August 13th, 2024 and shall expire on May 31st, 2025.

**Fiscal Impact**

Budget Neutral. No supplemental required.

**Recommendation**

Move to approve as part of the Consent Agenda.

**Suggested Motion**

I move to approve Contract Amendment No. 1 with Apollo Mechanical Contractors for the purchase and installation of five HVAC units at the Juvenile Detention Center.

**Signatures Required on Agreements/Contracts**

Resolution and page 2 of Amendment No. 1.

# JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO. 2025-109

FRANKLIN COUNTY RESOLUTION NO. 2025-070

BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON;

IN THE MATTER OF EXECUTING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICE CONTRACT WITH APOLLO SHEET METAL, INC., D/B/A APOLLO MECHANICAL CONTRACTORS FOR THE PURCHASE AND INSTALLATION OF FIVE (5) HVAC UNITS APPROVED BY BENTON COUNTY RES. NO. 2024-0590 AND FRANKLIN COUNTY RES. NO. 2024-223

WHEREAS, Benton-Franklin Counties Juvenile Justice Center currently contracts with Apollo Mechanical Contractors for the purchase and installation of Five HVAC Units; and

WHEREAS, the purpose of Professional Service Contract Amendment No. 1 is to amend Section 7 of the Contract; and

NOW THEREFORE, the parties agree that all provisions of the contract remain in effect except for the following amendments;

**DURATION OF CONTRACT:** is hereby deleted and replaced in its entirety with the following:

The term of this Contract shall begin on August 12, 2024, and shall expire on May 31, 2025. The CONTRACTOR shall complete all work by the time(s) specified herein, or if no such time is otherwise specified, no later than the expiration date.

**BE IT RESOLVED**, that the Chair or Pro Tem of the Board of Benton County Commissioners and the Chair or Pro Tem of the Board of Franklin County Commissioners hereby are authorized to sign, on behalf of their respective county, the contract between Benton Franklin Counties Juvenile Justice Center and Apollo Mechanical Contractors Amendment No.1; and

**BE IT FURTHER RESOLVED**, the term of the attached contract amendment No. 1 shall commence on August 12<sup>th</sup>, 2024 and expires on May 31<sup>st</sup>, 2025.

DATED this 11th day of February 2025

DATED this 12 day of FEBRUARY 2025

BENTON COUNTY BOARD OF COMMISSIONERS

FRANKLIN COUNTY BOARD OF COMMISSIONERS

DocuSigned by:

*Jerome Selvin*

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Chairman of the Board

DocuSigned by:

*Michael Alvarez*

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Commissioner

DocuSigned by:

*Will McKay*

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Commissioner

Constituting the Board of County Commissioners, Benton County, Washington

*Paul Walker*

Chairman of the Board

*Robert Mueller*

Commissioner

*[Signature]*

Commissioner

Constituting the Board of County Commissioners, Franklin County, Washington

Attest:

DocuSigned by:

*Amanda Pearson*

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Clerk of the Board

Attest:

Clerk of the Board

**JUDGES**

Hon. Jacqueline J. Shea-Brown  
Hon. Joseph M. Burrowes  
Hon. David L. Petersen  
Hon. Jacqueline I. Stam  
Hon. Norma Rodriguez  
Hon. Diana N. Ruff  
Hon. Bronson Brown

# BENTON-FRANKLIN COUNTIES JUVENILE JUSTICE CENTER



**TIM MARKHAM, Interim Administrator**  
Juvenile Court Services

## SUPERIOR COURT OF THE STATE OF WASHINGTON

5606 W CANAL PLACE, SUITE 106 • KENNEWICK, WASHINGTON 99336-1388  
PHONE (509) 783-2151 • FAX (509) 736-2728

**DARIN R. CAMPBELL**  
**ARTHUR D. KLYM**  
**BRANDON P. HOLT**  
**ANDREW HOWELL**  
**MEGAN WHITMIRE**  
Court Commissioners

### **AMENDMENT NO. 1 TO PUBLIC WORKS CONTRACT BETWEEN THE JUVENILE JUSTICE CENTER AND APOLLO MECHANICAL CONTRACTORS**

**THIS FIRST CONTRACT AMENDMENT** is made and entered into by and between **BENTON COUNTY**, a political subdivision with its principal offices at 620 Market Street, Prosser, WA 99350 and **FRANKLIN COUNTY**, a political subdivision with its principal offices at 1016 North Fourth Avenue, Pasco, WA 99301, by and for the Benton-Franklin Counties Juvenile Justice Center, a bi-county agency located at 5606 W. Canal Place, Suite 106, Kennewick, WA 99336 (hereinafter "COUNTIES"), and **Apollo Mechanical Contractors Facility Service, dba Apollo Mechanical Contractors**, a corporation organized under the laws of the State of Washington with its principal offices at 1119 W Columbia Drive, Kennewick, WA 99336 (hereinafter "CONTRACTOR").

**WHEREAS**, the parties entered into a Professional Services Contract dated August 12, 2024 (the "CONTRACT") for purchase and installation of five (5) new HVAC systems for the Juvenile Justice Facility.




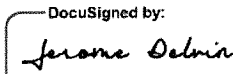
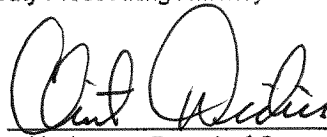
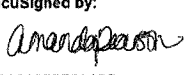
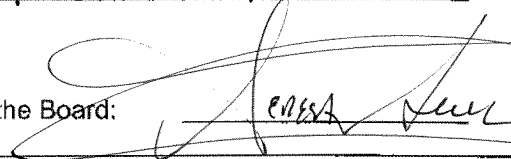
**WHEREAS**, this First Amendment is permitted under Section 7 of the CONTRACT and is necessary to extend the contract expiration date to allow for additional time to get the last unit delivered and installed as there have been unexpected supply chain delays.

**NOW THEREFORE**, the parties agree that all provisions of the contract remain in effect except for the following amendments:

2. **DURATION OF CONTRACT**: is hereby deleted and replaced in its entirety with the following:

The term of this Contract shall begin on August 12, 2024, and shall expire on May 31, 2025. The CONTRACTOR shall complete all work by the time(s) specified herein, or if no such time is otherwise specified, no later than the expiration date.

**IN WITNESS WHEREOF**, the parties have caused this First Contract Amendment to be signed by their duly constituted legal representatives, and it is effective upon signature of both Parties.

<b>Apollo Mechanical Contractors Facility Service DBA Apollo Mechanical Contractors</b>	<b>Benton-Franklin Counties Juvenile Justice Center</b>
 1-27-25	 1/27/2025
David Bond, Project Manager	Tim Markham, Interim Juvenile Court Administrator
Date	Date
<b>BENTON COUNTY APPROVAL</b>	<b>FRANKLIN COUNTY APPROVAL</b>
Approved as to Form:	Approved as to Form:
 01/31/25	
Civil Deputy Prosecuting Attorney	Civil Deputy Prosecuting Attorney
Date	Date
By:  Title: <u>Chairman, Board of Commissioners</u>	By:  Title: <u>Chairman, Board of Commissioners</u>
Date: <u>2/11/2025</u>	Date: <u>FEBRUARY 12, 2025</u>
Attest:  Clerk of the Board: <u>34825A975E034CE...</u>	Attest:  Clerk of the Board: <u>2025A</u>